

# FORENSIC ESSENTIALS



A Professional Training Course for Support Personnel in Accredited Crime Laboratories



10 HOURS  
ONLINE  
ON-DEMAND

**FORENSICESSENTIALS.COM**

Unleash your potential as a trustworthy contributor to your laboratory's success and organizational culture - even if you have no forensic science experience!

## DETAILS

- An online, on-demand learning experience
- 10 hours of high-quality, specialized content
- High-impact, self-paced, and easy to follow
- Downloadable learning plan and manual
- Recorded lectures and conversations
- Growth-driven exercises and assignments
- Implementable knowledge and insights
- Final 50-question knowledge test

## LEARNING OUTCOMES

As a participant of our program, you will experience remarkable gains in your potential and capacity to:

- Understand forensic science and how laboratory's work
- Appreciate the unique demands placed on forensic laboratories and their scientists
- Understand the "language of the lab" and be able to converse effectively with scientists and administrators
- Maintain a collaborative and supportive attitude even when the pressure is on
- Interact confidently with scientists, police, and lawyers
- Keep yourself safe and motivated in your supporting role



### JOHN M. COLLINS MA, SHRM-SCP

John M. Collins is the creator and facilitator of **FORENSIC ESSENTIALS**. He is a professional coach specializing in working with people, teams, and organizations in authoritative, high-responsibility occupations. Prior to starting his coaching practice, John served as a forensic scientist, forensic laboratory director, and system director, working through some of the most challenging circumstances imaginable. John has a master's degree in organizational management and holds a formal HR certification from the Society for Human Resource Management. He was formally trained by Gallup and the College of Executive Coaching and has worked with clients in various industries in the United States and overseas. John is the author of several books, including *The New Superior - A Better Way to Be the One in Charge*. He works and lives near Detroit.



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## Program Summary

- 1** FORENSIC ESSENTIALS is a 10-hour, online, self-paced, on-demand professional **training program** for support personnel and managers having no forensic science training or experience.
- 2** Participants are **guided through individual training modules** supported by videos, articles, personal exercises, and other resources designed to facilitate personal growth and reflection.
- 3** The program is **designed and facilitated** by a trained professional coach, author, and certified HR professional who is the former director of a large state system of multiple forensic laboratories.
- 4** Participants will significantly expand their potential to provide **high-quality support** to forensic laboratory operations by understanding how laboratories work and what is expected of them.

## Learning Topics Covered:

- Understanding forensic laboratory systems
- Roles and responsibilities in accredited labs
- The value of support professionals
- How physical evidence supports justice
- Laboratory safety and hazard awareness
- Building your own body of expertise
- Workplace security and evidence protection
- Accreditation and quality assurance
- Document and records management
- Communicating with scientists effectively
- Collaborating with police and attorneys
- Building workplace reputation
- Enhancing customer service
- Supporting case workflow and efficiency
- Avoiding mistakes or errors
- Legal discovery and information control
- Chain of custody and LIMS systems
- Contributing to a quality-driven culture
- Conflict resolution and communication
- Taking pride in your work performance



Forensic laboratory scientists examine and test evidence submitted by investigators after being collected at a crime scene or other location. Behind the scenes, however, support personnel and their managers play a critical role in preserving the quality and timeliness of the laboratory's test results.

## Time Commitment

This online, self-paced program is designed to accommodate the most demanding of schedules. Participants should expect approximately **10 hours** of content and assignments. A certificate of completion will be provided once all assignments and lessons are finished.